



# MANILA ADVENTIST COLLEGE

Formerly Manila Sanitarium and Hospital and School of Medical Arts, Inc. | 1975 Corner Donada and San Juan Streets, 1300 Pasay City, Philippines

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## AFFIDAVIT OF UNDERTAKING/AGREEMENT

I, \_\_\_\_\_  
*Last First Middle Name Suffix*

a resident of \_\_\_\_\_  
hereby sign this Affidavit of Undertaking/Agreement freely and with full understanding of its content.

The present circumstances are:

1. I choose to enroll in MAC during \_\_\_\_\_ under the \_\_\_\_\_  
*Semester & Year Program (Course)*
2. I certify that I was previously enrolled at \_\_\_\_\_  
*Name of Previous School prior to enrolment in MAC*  
during \_\_\_\_\_ and graduated on \_\_\_\_\_ (if applicable).  
*Semester & Year Date of Graduation*
3. I cannot submit the following enrollment requirement/s with check  mark due to \_\_\_\_\_

### GENERAL REQUIREMENTS – NEW STUDENTS

- \_\_\_ 1. Recent 2x2 photo (2 copies)
- \_\_\_ 2. Clear Photocopy of Birth Certificate / Marriage Certificate (If Married) (PSA Authenticated)
- \_\_\_ 3. Certification of Good Moral Character (original & Photocopy)
- \_\_\_ 4. Report Card / Form 138 (original copy)

### ADDITIONAL REQUIREMENTS – TRANSFER STUDENTS

- \_\_\_ 1. Certification of Grades (original copy)
- \_\_\_ 2. Certification of Transfer Credential (original copy)
- \_\_\_ 3. Course Description of subjects taken from previous school

4. I undertake to submit the hard copies of the enrollment requirements (the above checked requirements) on or before **NEXT ENROLLMENT PERIOD.**
5. I fully understand that without the complete enrollment requirements:
  - a. I am temporarily enrolled.
  - b. I shall do what is legally permissible for the release of my credentials from my previous school.
  - c. I cannot be issued Transfer Credentials – True Copy of Grades and Certificate of Good Moral Character.
  - d. I cannot be included in Academic honors and other school recognitions.
  - e. I cannot enroll in the next semester.
  - f. I cannot officially graduate from this school.

With all the foregoing, I shall hold free from any liability, whether civil, criminal, administrative, the College personnel who are involved in my acceptance and enrolment, and the enforcement of any law or rule and the obligations provided in this document.

Attested this \_\_\_\_\_ of \_\_\_\_\_ at \_\_\_\_\_.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Signature over printed Name of Parent/Guardian  
(if student is a minor)

\_\_\_\_\_  
Mobile no. of student

\_\_\_\_\_  
Mobile no. of parent/guardian

Doc No: \_\_\_\_\_  
Page No: \_\_\_\_\_  
Book No: \_\_\_\_\_ Series of 2021

**NOTARY PUBLIC**  
(The school will notarized this form)

ACCREDITED BY



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